

Susan H. Cipperly, Town Planner

1. Attended the following Town meetings:
 - Town Meeting – Sept. 19
 - Planning Commission Special Meeting Sept. 26
2. Hosted the Frederick County Planners meeting in Emmitsburg on Sept. 9, including a tour of the new Fire Museum. These meetings are also attended by Maryland Dept. of Planning staff. Emmitsburg is now served by the Cumberland MDP office.
3. Prepared revisions to R-1,R-2 zoning ordinance, and the sign ordinance and presented them at the Town Meeting. Zoning ordinance amendments were also presented at the Planning Commission Special Meeting on Sept. 26. Prepared and submitted ad announcing public hearing re zoning amendments at Oct 17 Town meeting.
4. Prepared report regarding the status of tasks/goals of the Comprehensive Plan for presentation at Sept. 19 Town meeting. Postponed until October 19 mtg.
5. Reviewed Frederick County Comprehensive Plan – requests for changes in land use or zoning. No comments were made, as the requests would not affect the Town of Emmitsburg.
6. Supervised code enforcement activity. Spoke with landowners who requested a meeting re permits or enforcement. Contacted State Highway regarding mowing of North Seton right-of-way. Assisted J.D.'s restaurant in securing Town and County permits.
7. Prepared and sent letters to two commercial owners regarding sewer line issues.
8. Worked on Water Capacity Plan worksheets with Dave Haller and Dan Fissell. Met with MDE consultant representative on September 8 to complete the plan. Follow-up work resulted in completed plan by September 29.
9. Provided information and website addresses re local history inquiries.
10. Reviewed materials and drafted letter of support for Homes for America senior housing project, for Mayor's signature.
11. Started review of new draft of Plan Maryland.
12. Initiated plan for Frederick County Economic Development Office to visit Emmitsburg's new/reopened businesses and museums once J.D.'s Restaurant has opened (hoping by end of October).